I. Call to Order and Roll Call - Having a quorum, the meeting was called to order at 9:18 AM
Roll call completed

Board Members Present: Marcia Jacobowitz
Marc Devitt
Arthur Tully
Thomas Fitzgerald
Joseph Minuta

Members Excused: Jonah Mandelbaum and Michael Worden

Others Present: Michael Principe, HDR
Ginger Modafferi, HDR
Orysia Dmytrenko, County Executive Office
Dick McGoey, MH&E

Staff Present: David Church, Executive Director
Eenika Cruz, Administrator

II. Consent Calendar

a. Minutes – A motion was made by Arthur Tully to approve the Minutes from the October 9, 2012 Board Meeting. The Motion was seconded by Marc Devitt. Hearing no comments the motion passed unanimously.

b. Demands List – A motion was made by Arthur Tully to approve the Demands List for November 2012. The motion was seconded by Joseph Minuta. Hearing no comments the motion passed unanimously.

c. Statement of Account Recap – no comments

d. Year-to-Date Budget – no comments

III. Executive Director's Report

a. 2013 Budget Update – The 2013 Budget was approved as presented at the Physical Services Committee Meeting. The next step is for the full legislature to vote on it, but there is no foreseeable issue; should be status quo this year.

b. Law Dept Counsel – Dave said Laura Wong-Pan, Assistant County Attorney who was out designated rep at the Law Dept has left her position. We are waiting to hear who will be assigned to us for legal work and advise from the Law Dept.

V. Project Updates

a. Mid Count Study / Crawford Work (Planning Dept Grant) – Ginger said HDR met with Crawford about two weeks ago. They identified their preferred route for the water line as up Black Hawk Road. HDR will be putting together all the information and outlining why this route was preferred. Crawford DPW will be conducting the perc tests to alleviate some costs. She also noted HDR will be looking at the financial impacts of the proposed work as well as identifying possible financial sources. In addition, they will be looking at waste discharge. The project will be well positioned to advance to Intergovernmental Agreements (IGA) once the facility plan is done. They also noted they have not heard anything more about a Wawayanda-City of Middletown connection.

b. Water Conservation Education Program – Educators are planning on attending the January 2013 Board meeting since new board members have not met them yet.
c. **NEOC Water Supply Implementation Plan** – HDR is working on hydraulic modeling which should be done by the end of November and should have the facility plan done by the end of the year. Pete continues to work on IGAs with NYC DEP and the three municipalities and will finalize options once the facility plan is done. HDR requested the assistance of MH&E since some information is needed to complete the facility plan. MH&E noted they needed a notice to proceed to start this preliminary work. HDR will put together a scope of work to detail what information they need in order to complete the facility plan. Dave noted the NYS DOS, as the grantor, requires review and approval of the facility plan before heading toward design. New Windsor declared they will design the pump station on their own. This may help speed up the design phase and save funding for other work needed. To summarize, once Dave has a detailed list of what HDR needs from MH&E, he will complete a partial notice to proceed. A full notice to proceed will be executed once the facility plan is finished for surveying and design work. The board discussed the possible funding from NYC DEP of $4.7M and what it will cover. HDR explained the original estimate was for the linear footage of the water lines. Marcia stated that the Authority would not pay for work not covered under the grant.

d. **2012 Audit of Financials** – Dave requested permission to seek proposals for auditors to perform the Authority's annual Audit. Our agreement with the prior auditor has ended and there have been some issues with them. Dave explained the Authority used them because they are the auditors for the County. The Board agreed a fresh set of eyes to give a harder look would be good. The Board noted they would like to terms of the agreement with new auditors to be two years with the option to renew. Dave said he would work on this and get out a RFQ soon.

VI. **Next Board Meeting**

The next Board meeting schedule for Tuesday, December 11, 2012 at 9:00 AM at 124 Main Street, Goshen, NY.

VII. **Comments from Board, Staff and Public**

Board comments – Marcia noted if we don’t perpetuate our own goals, no one else will. The County Water Fund is getting low and the board needs to take a hard look at which direction the authority will be in the next five years. What’s our role? The Board should be more assertive and schedule a meeting with the County Executive as a board with a clean understanding on what role we will play. The Crawford and Northeast Orange County projects are good examples and show the Authority in a different light on the roles we can take. Marcia noted she likes the new board and number of members. Art agreed and said the Authority’s mission needs to be clearly defined. The board discussed the reason for the creation of the authority and the County should not want to get into the water business – that’s why the authority was created, to sell water. They also discussed the need to generate revenue in addition to grants. The Dutchess County Water Authority started by taking over small operating water systems that are up to code. We have bonding capabilities. The Board then discussed the Water Master Plan, adopted by the County, which is a working document for us. Dave said he can put together a quick summary of the Plan for the board and email it to them. The Board discussed the need for a study showing how municipalities could save money (or not) but consolidating or letting the Authority take over systems. This could possible save taxpayers money and increase efficiency and so on. There are numerous issues for water systems such as drought, flooding, lack of security of these systems and water resources, etc. The Board agreed the best way to engage municipalities is communication and showing them the benefits. The Board asked to review the Option Chart for the Crawford project. The administrator will email it to the board. Marcia noted the Authority does not have a political agenda and are here to help them. The Authority should remain autonomous / independent in order to carry out its mission.

VIII. **Adjournment**

A motion to adjourn the meeting was made by Marcia Jacobowitz. The Motion was seconded by Joseph Minuta. The meeting was adjourned at 10:40 AM by unanimous vote.